

1. I understand the RAA Gallery has the reputation of exhibiting fine art and fine crafts. I agree to show only my artwork and of my best quality in the Gallery. Exception: original artwork by a deceased RAA member may be shown by an heir who is also an RAA member. Any artwork reproduced from copyrighted art will be rejected. Any reproduction of my original work will be clearly marked as reproduction on the label. All art work will be for sale and priced by me.
2. I authorize RAA to sell my artwork at the price designated by me and understand RAA will deduct and retain a fee of 30% of the selling price. Checks will be mailed by the 10th of the next month, i.e. Sept. sales check will be mailed by Oct. 10.
3. RAA carries minimal insurance on artwork shown in the gallery. Therefore, I accept total responsibility for loss due to, but not limited to, earthquake, fire, water, vandalism or theft.
4. RAA volunteers will handle art works with all reasonable caution. If damage occurs at the Gallery due to carelessness, RAA will reimburse me for the damaged part (i.e. glass, frame, base) or the entire artwork, or in the case of works of glass, ceramic or pottery, upon presentation of a bill from me for the replacement of the damaged part or art work (no more than stated price less 30% commission.)
5. I will deliver and pick up my artwork as per the take-in schedule. If I need to bring my work in prior to or after the take-in day, I will call the Gallery Coordinator for permission and instructions. I know the gallery does not have storage space and any work left for more than 30 days will be deemed abandoned and become the property of RAA to be disposed of as they see fit.
6. In order to maintain freshness in RAA's exhibits, wall art may not be reentered for two show periods following its first exhibit. Other art work such as table items, matted items, cards, jewelry, fiber art may be rolled over for a subsequent exhibit with payment of fees at each Take-In, a new inventory sheet, and the items moved to the collection area for the new exhibit.
7. I will properly frame and/or prepare my artwork according to Gallery standards, i.e. wire on frames, no staples showing, clean mats. If not, I will accept the gallery's attempt to correct the artwork before it will be displayed.
8. I understand that the Take-In Committee has sole discretion to reject artwork that is not up to Gallery standards. Also, that the placement of my work is at the sole discretion of the Hanging Committee. I further understand that if my work requires special hanging or display hardware or if my wall hung art weighs more than 15 pounds, the Hanging Committee may determine alternate methods of displaying these pieces.
9. I know the volunteers are an integral part of the association. I understand I may be asked to help in the gallery, bring hospitality goodies, help staff events, etc, wherever I am needed.
10. The gallery coordinator will notify me when my art is sold. I understand that I can replace it with a work of similar size at no extra fee during the show period.
11. For customers who inquire about me or my art, the Gallery coordinator will call me with the customer's name and phone number. If I sell any art due to RAA's referral, I will pay 20% commission to RAA.
12. Wall artists may bring in a single extra piece for the Redlands Wall (beyond the 3 primary allowable pieces) under the following conditions: The image must be depicting a recognizable scene or landmark in Redlands or its environs. Be sensible about the size of the piece being submitted as the Redlands Wall. This additional piece will be placed on the wall only after those pieces of artists who have designated their primary pieces as Redlands art. If the Hanging Committee does not have space for all the single extra pieces for the Redlands Wall, I may be called and asked to pick up my Redlands piece.
13. I consent to have me and/or my art in photographs taken at the Redlands Art Association or during RAA activities, to be used in RAA-approved publicity, publications, displays, and/or the website.

The Gallery is our showcase for sales and art classes.

We are all promoting each other, art education and the visual arts in general, to the people of Redlands.

You are a value to the association.

Below are the display categories – limits and restrictions. Given the fluctuation of RAA members showing their art and the variety of art shown, it is the Gallery Coordinator’s right to change these limits and restrictions as he/she sees fit.

- | Fee Per Show | Category | Requirements |
|--------------|---|--|
| \$ 10.00 | A Wall Hangings | — Limit of 3 items per artist to fit within 12 sq feet.. All work must be sturdy and clean with adequate backing, frames undamaged and proper hanging wire and screw eyes (no saw tooth hangers allowed). If artwork is paper or fragile collage, it must be protected by glass or Plexiglas. Plexiglas must be noted. Canvases must have wrapped edges or be framed to hide any staples. Wet pieces will not be accepted. All work must have a label attached to the back that includes the artist’s name and the title and may include information on technique and materials. Maximum weight is 15 pounds for hanging art. |
| | B | Not used at this time |
| \$ 10.00 | C Table Top: Ceramics, Glass, Wood and Metal, Etc. Items Under 30 Inches | — Limit of 10 items. Each piece must have a small label that shows the artist’s initials, item number and price. An extra tag is allowable that explains processes and materials. The bottom of table items shall be smooth or fitted with protective pads. Each piece designed to hold liquid or food must also be tagged to indicate if it is food, oven, dishwasher safe. Maximum weight is 25 pounds. |
| | Table Top: Framed Pictures | - Limit of 5 items. Must be no larger than 5” by 7” including the frame. Quality of framing and matting must meet the same standards as category A. framed picture must have an easel (easel can be not-for-sale) or be able to stand on its own. |
| \$10.00 | D Matted Items | — Limit of 10 pieces in a mat bin. Bin items must be have appropriate backing and enclosed in clear plastic. No stretched canvas items allowed in the bins. Pieces must be clearly marked with the artist’s name and price. There is a maximum of two subsequent show periods for these items. No bins other than those owned by the gallery are permitted, except for the featured artist. |
| \$ 5.00 | E Cards, Magnets, Etc. | — There is no limit on the number of cards, magnets, postcards, bookmarks, etc displayed for the \$5.00 fee for each show. No private card racks will be allowed. Items may be displayed in one container no larger than 8” x 10”, at the discretion of the Hanging Committee, depending on space available. The Hanging Committee and the Gallery Manager will arrange the cards racks and baskets to ensure they are neat and each artist has equitable display space. Cards must be enclosed in plastic and clearly identify the artist, price and quantity per package. Cards can be shown for up to 6 shows as long as the cards are clean and seasonally appropriate. Artists showing in other categories may display up to 20 cards for free. |
| \$ 10.00 | F Fiber Arts, Textile Clothing and Fabric Embellishment | - Limit of 10 items. Wearable items should be bagged in plastic with the artist name, price, and size clearly visible. There is a maximum of 2 subsequent shows for these items. |
| \$ 10.00 | J Jewelry | — Limit of 10 pieces. All work must be hand-fabricated pieces or purchased components arranged in an original composition. Each piece must be tagged with the artist’s name and price. Small story notes will be allowed, to give stone identification, process used, etc. to educate the buyer. There is a maximum of two subsequent show periods for these items. |

Note: Please take these requirements seriously. The Gallery is special and unique... where artists want to show their art.

Redlands Art Association is a non-profit organization founded to support and encourage the visual arts through education and example.

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REDLANDS ART ASSOCIATION GALLERY AGREEMENT

I have read and understand this agreement. I understand RAA has the right to require the correction of any violations to this agreement in my work submitted at take-in prior to its display in the gallery and that continued violations of this agreement may result in the revocation of my exhibit privileges.

Signature _____ Date _____

Name _____ Phone (____) _____
First Last